

Old Town Spring Improvement District



P.O. Box 1952 * 606 Spring Cypress Rd * Spring, Texas 77373 * (281) 288-8177 * (281) 288-8117 * otsid@abcglogal.net

Minutes of the Regular Monthly Meeting

Of

Old Town Spring improvement District

Board of Directors

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on Tuesday, March 12, 2024. at 10:00am 26501 Border St. Immanuel Church of Spring inside the boundaries of the District. The roll was called of the duly appointed/elected member of the Board, to-wit:

Seth Sanders	Position 1-President
Effie Stees	Position 2- Director at Large
Dannette Mostyn	Position 3- Vice President
Kelly Speer	Position 4-Treasurer
Anne Morrow	Position 5- Secretary

All Board Members were present except for Director Seth Sanders.

A Quorum was established.

Also Attending:

- Kelly Speer-OTSID Board Member
- Anne Morrow-OTSID Board Member
- Effie Stees-OTSID Board Member
- Dannette Mostyn-OTSID Board Member
- Charlotte Joiner-Adm. OTSID
- Sandra Grisham-Dir. Spring Visitors Bureau
- Lana Williams- Landowner
- Krystine Ramon-Legal Counsel-OTSID
- Sue Mallott-Pres.-Spring Historical Museum
- Vance Fellers-Owner-Visitors Guide Publication
- James Sharp-V. Pres-Spring Historical Museum
- Kristen Shaw- Shop Owner
- Jessica Lynn-Business Owner
- Clarence Williams-Landowner
- Celine Gomez-Coordinator-Spring Fire Dept
- Angie Ramirez-Spring Fire Dept

Sean Walker-Pastor-Advent Preb. Church

The District will consider and act upon the following matters:

1. Call to Order:

The meeting was called to order at 10:00am by Director Anne Morrow-Secretary.

2. To receive public comment.

Shop owner Kristen Shaw stated that she has now moved to a new location on Main Street.

Sue Mallott-Spring Historical Museum- thanked everyone for their attendance at the Goodnight Collection event going on now at the museum. She also thanked Wunsche Café for the refreshments provided for the early viewing. Sue invited everyone to come the see the collection if they had not seen it.

3. To approve minutes from the previous meeting (s)-February 13, 2024.

Upon a motion made by Director Kelly Speer and seconded by Director Effie Stees, the minutes were unanimously approved as presented.

4. To pay the District's bill for February.

Upon a motion made by Director Kelly Speer and seconded by Director Effie Stees, the Board unanimously voted to approve the bills for February as presented.

5. To receive the Bookkeeper's Report:

Director Kelly Speer pointed out that the sales tax revenue was again less than this time last year. Stating again that the Board is being very guarded with our expenses currently because of these shortages.

Upon a motion made by Director Kelly Speer and seconded by Director Effie Stees, the Board unanimously voted to approve the bookkeeper's report as presented.

6. To receive the Investment Officer's Report.

Upon a motion by Director Kelly Speer and seconded by Director Effie Stees, the Board unanimously voted to approve the investment report as presented.

7. To receive and discuss the Visitors Bureau Report and take any action.

Sandra Grisham-Director- Spring Visitors Bureau- related information from the Texas Historical Commission concerning a program going forward concerning historical towns or cities.

She signed up to attend a seminar giving tips and information to historical towns and cities on how to best advertise and inform visitors of the historical activities in their area. The conference will be in Brenham in April.

Sandra also stated that she needed information forms filled out on new shopkeepers to be added to all lists in the Visitors Bureau office and OTSID office. Director Anne Morrow asked if the form could be downloaded to the shoppers Facebook page.

8. To receive and discuss engaging Breedlove & Co. to provide annual audit.

Upon a motion made by Director Kelly Speer and seconded by Director Effie Stees, the Board unanimously voted to engage Breedlove & Company to conduct the 2023 audit.

9. To receive, discuss and approve the budget for 2024-2025.

Upon a motion made by Director Kelly Speer and seconded by Director Effie Stees, the Board unanimously voted to approve the Budget as presented.

10. To receive and discuss activities for Easter:

The only Easter activities in town will be in Gentry Square with an Easter egg hunt behind Gentry Square in Preservation Park. The Totally Twisted shop is asking for donations of filled eggs to be taken to their shop if anyone wishes to donate.

11. To receive, discuss and approve any activities for Movie Night.

Charlotte Joiner, Adm. OTSID stated that there would be free Popcorn and water donated from the County and there would be an Icee truck available for anyone wanting to purchase an Icee. This event may be cancelled because of rain.

12. To receive, discuss and approve placement of magazine rack at public restroom.

Vance Fellers, owner of The Visitors Guide, has asked permission to place a molded enclosed magazine rack outside in front of the Museum Restroom. Upon a motion made by Director Kelly Speer and seconded by Director Effie Stees, the motion was unanimously approved .

13. To receive, discuss and approve the permanent movement of the Board Meeting place to the Immanuel Church of Spring-26501 Border Street.

Upon a motion made by Director Kelly Speer and seconded by Director Effie Stees, the Board unanimously approved the motion.

14. To review and approve repairs/Purchases required by the District's Facilities, building and equipment.

No Action Taken

15. To review, discuss and take action on beautification projects within the District.

No Action Taken

16. To review, discuss and take action on lampposts, including repairs.

No Action Taken

17. To review, discuss and take action on marketing and advertising for the District.

No Action Taken

18. To receive a report from the County Commissioner's Office.

Celine Gomez-Spring Fire Department- stated that there may be an issue with the fire department event on Saturday due to rain.

The fire department is thinking about canceling the event on Saturday and is talking about possible alternate dates of –March 23, April 13, or April 20.

They will notify OTSID when a decision is made.

No other reports were made concerning the County.

19. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

The Board went into closed session at 10:22am and came out of closed session at 10:59am. No action was taken.

20. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

No action was taken

21. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No Action taken

22. To meet in Closed Session pursuant to Government Code §551.089 To deliberate regarding security assessments or deployments relating to information resources technology, network security information, or the deployment, or specific occasions for implementation of security personnel critical infrastructure, or specific devices.

No Action taken

23. To review, discuss and take action on District personnel matters, compensation, retention, and hiring or termination of District employees.

No Action taken

24. To review and act on real estate matters, including but not limited to purchase, sale, lease, utilities, encumbrances, easements, and other matters related to real property transactions.

No Action taken

25. To discuss items to be placed on the agenda for the subsequent meeting.

No Items listed

26. Adjournment:

The meeting was adjourned at 11:00am.



Anne Morrow

Anne Morrow-Secretary

Charlotte Joiner

Prepared by Charlotte Joiner
OTSID Office Administrator