

**Minutes of the Regular Monthly Meeting
Of
Old Town Spring Improvement District
Board of Directors**

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on Tuesday, November 14, 2023, at 10 am at 427 Gentry St inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1 – President
Effie Stees	Position 2 – Director at Large
Dannette Mostyn	Position 3 – Vice President
Kelly Speer	Position 4 – Treasurer
Anne Morrow	Position 5 – Secretary

Four Board Members were present. The exception was Director Effie Stees.

A Quorum was established.

Also attending:

Charlotte Joiner-Adm. OTSID
Sandra Grisham- Dir. Visitors Bureau
Krystine Ramon- OTSID Legal Counsel
Sue Mallott-Spring Historical Museum
Clarence Williams-Land Owner
Jessica Lynn-Business Owner
Kristen Straw-Shop Owner
Jacki McKain-Wunsche Manager
Mark Holmes-Wunsche Manager
Heather Tafelski-Social Indoors
James Sharp-Spring Historical Museum
Cassandra Schultz-Business Manager
Carol Fox-Business Owner
Deidra Cooke-Business Owner
Matthew Potter- Business Owner
Shelly ---Wunsche Manager
Lana Williams- Resident
Landon Reed-Harris County Pct 3

1. Call to Order

The meeting was called to order at 10:00am by Director Seth Sanders- President.

2. To receive public comment.

Sue Mallott-Spring Historical Museum-thanked everyone who helped in the Veterans Day Event. Everything went well and everyone was happy with the results. Some of the next projects the Museum hopes to undertake are the history of the railroad in Old Town Spring and North Harris County history. She is asking for volunteers and donations.

3. To approve minute from previous meeting(s)- October 10, 2023.

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow, the Board unanimously voted to approve the minutes of the October 10, 2023, Board Meeting as presented.

4. To pay the District's bills.

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow, the Board unanimously voted to approve the payment of the District's October bills as presented.

5. To receive the Bookkeeper's Report:

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow, the Board unanimously voted to approve the October Bookkeeper's Report as presented.

6. To receive the Investment Officer's Report.

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow, the Board voted unanimously to approve the October Investment Officer's Report as presented.

10:08: DIRECTOR EFFIE STEES JOINED THE MEETING.

7. To receive and discuss the Visitors Bureau Report and take any action.

Sandra Grisham, Director of the Spring Visitors Bureau, stated that the only thing lacking to complete the Walking Tour of OTS was pictures. She will need to interview 3 more landowners about the history of their properties .

There are some tours scheduled for December.

She asked about the coupon book for 2024—some people had stated that no one ever came in their shop with the coupon book. After a discussion was held, a motion was made by Director Kelly Speer and seconded by Director Anne Morrow in favor of the coupon book being printed for 2024. The Motion carried.

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow, the Visitors Bureau Report was approved at presented.

8. To receive, discuss and take any action on leaving public restrooms open until 9:00pm

A discussion was held concerning the extended hours of the public restrooms. The consensus was that it was not feasible at this time with the employees we have. No vote/action was taken.

9. To receive, discuss and take action on Home for the Holidays festivities.

Charlotte Joiner, OTSID admin., stated that the lighting of the tree looked great, and the arrival of Santa in the Cadillac was a fantastic sight.

10. To review and approve repairs required by the District's facilities, buildings, and equipment.

No action taken.

11. To review, discuss and take action on beautification projects within the District.

No action taken.

12. To review, discuss and take action on lamp posts, including repairs

.No action taken.

13. To review, discuss and take action on marketing and advertising for the District.

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow, the Board approved \$9,500 to be paid out of the budget for the Junior League Christmas Market advertising.

14. To receive a report from the County Commissioner's office.

Landon Reed, Pct. 3 Commissioners Office, stated that the Movie night in March is set. The signage for the night will go up in February and will be placed in strategic places in Old Town Spring. The County is asking for 2 contact persons from OTS to go to meetings and head up the OTS part for the Movie Night. There will be a meeting in January to bring everyone up to speed with the event and let everyone know their responsibilities.

15 To meet in Closed Session pursuant to Government Code §551.072 to deliberate. the purchase, exchange, lease, or value of real property.

No action taken.

16. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

No Action Taken

17. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No Action Taken

18. To meet in Closed Session pursuant to Government Code §551.089 to deliberate regarding security assessments or deployments relating to information resources technology, network security information, or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or specific devices.

No Action Taken

19. To review, discuss and take action on District personnel matters, compensation, retention, and hiring or termination of District employees.

No action taken.

20. To review and act on real estate matters, including but not limited to purchase, sale, lease, utilities, encumbrances, easements, and other matters related to real property transactions

No action taken.

21.. To discuss and items to be placed on the agenda for the subsequent meetings.

Heather Tafelski from Social Indoor asked to be on agenda to make an advertising presentation.

22. Adjournment.

The meeting adjourned at 10:24am.

(SEAL)



Anne Morrow

Anne Morrow, Secretary

Charlotte Joiner

Prepared by Charlotte Joiner
OTSID Office Administrator