

# Old Town Spring Improvement District



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## **Minutes of the Special Meeting Of Old Town Spring Improvement District Board of Directors**

### **ESTABLISH QUORUM AND CALL MEETING TO ORDER**

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a special meeting, open to the public, on the 27<sup>th</sup> day of March, 2015 at 8:30 am at the OTSID office, 606 Spring Cypress Rd., Spring, TX 77373, inside the boundaries of the District and the roll was called of the duly appointed/elected members of the Board, to-wit:

Pam Golden	Position 1-President
Kathy Moore	Position 2-Financial Officer
Clarence Williams	Position 3-Director

All of the above Board Members above were present. Also in attendance was Elisabeth Meehan, OTSID Office Administrator.

#### **1. DETERMINATION OF QUORUM: CALL TO ORDER**

The meeting was called to order at 9:40 am

#### **2. CONSIDER/DISCUSS OTSID STRATEGIC PLANNING**

Discussion was held related to previously identified projects. No motions were made.

#### **3. CONSIDER/DISCUSS ADOPTION OF THE 2015-2016 OTSID ANNUAL BUDGET**

A motion was made by Kathy Moore to adopt the 2015-2016 OTSID budget. The motion was seconded by Clarence Williams. The OTSID Board convened to discuss the 2015-2016 Budget as presented by the Budget Committee. Kathy Moore stated the Budget Committee established a conservative budget. The budget was reviewed by each line item in depth with justifications presented. Ms. Moore asked the Board if additional line items were needed. She reported the addition of a line item for the Visitor's Bureau. This addition will support expenses for Marketing and Economic Development in the upcoming year. The motion carried.

#### **4. CONSIDER/DISCUSS NEW BOARD MEMBER APPOINTMENTS**

The Board reviewed eligible candidates for two vacancies on the Board. Directors will move forward with interviewing candidates interested in serving on the Board.

#### **5. CONSIDER ADJOURNMENT.**

The meeting was adjourned at 11:30 am.

(SEAL)

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Pam Golden, President

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Kathy Moore, Financial Officer

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Prepared by Elisabeth Meehan  
OTSID Office Administrator