

Old Town Spring Improvement District



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Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

ESTABLISH QUORUM AND CALL MEETING TO ORDER

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on the **12th of March 2019** at 9:00 am at the OTSID office, 606 Spring Cypress Rd., Spring, TX 77373, inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

| | |
|-----------------|---------------------------|
| Seth Sanders | Position 1-President |
| Noel Eckberg | Position 2-Director |
| Dannette Mostyn | Position 3-Vice President |
| Kelly Speer | Position 4-Treasurer |
| Mike Rogers | Position 5-Secretary |

All of the above Board members except Seth Sanders and Mike Rogers were present. Also present were Elisabeth Meehan, Alvin McKnight, Scott Seifert, Lana Williams, and Clarence Williams.

1. CALL MEETING TO ORDER.

The meeting was called to order at 9:05 am.

2. TO RECEIVE PUBLIC COMMENT.

Sue Mallott commented the Spring Historical Museum received high attendance due to its Black History Month exhibit.

Clarence Williams commented to say the building housing the Spring AA group will be removed and the group has relocated.

3. TO APPROVE MINUTES FROM PREVIOUS MEETING(S).

A motion was made by Kelly Speer to approve the February 12 minutes as presented. The motion was seconded by Noel Eckberg. The motion carried.

4. TO PAY THE DISTRICT'S BILLS.

Kelly Speer stated the architect's invoice was \$6,000 more than initially presented and she wanted more information on the increase. The Board decided to table the item. A motion was made by Kelly Speer to pay all other bills as presented. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #1)

5. TO RECEIVE THE BOOKKEEPER'S REPORT.

Kelly Speer stated the February revenue was \$31,644.43 and the total in Wells Fargo was 48,477.64 at the start of March. Property owner Clarence Williams commented from the floor the tax base is getting smaller with the increased number of salons, barbers, as well as the church and homeschool property not bringing in sales tax. He stated property owners need to rent more to retail. Scott Seifert from the Spring Fire Department commented on the floor he hopes the new fire department building will encourage retail in town. A motion was made by Kelly Speer to approve the Bookkeeper's report. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #2)

6. TO RECEIVE THE INVESTMENT OFFICER'S REPORT.

Kelly Speer stated the total in TexPool is \$155,811.60 after receiving \$285.99 in interest at the end of February. A motion was made by Kelly Speer to approve the Investment officer's report. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #3)

7. TO APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT.

Dannette Mostyn stated repairs needed to be made to the Preservation Park restroom's exterior as well as its interior heating system. A motion was made by Kelly Speer to authorize making repairs to the building. The motion was seconded by Noel Eckberg. The motion carried.

8. TO APPROVE BEAUTIFICATION PROJECTS WITHIN THE DISTRICT.

No action.

9. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE PURCHASE OF RADIO, TV AND PRINT ADVERTISING FOR THE DISTRICT.

No action.

10. TO DISCUSS AND APPROVE THE DISTRICT'S PARTICIPATION IN THE "SPRING INTO SAFETY" FESTIVAL PRESENTED BY THE SPRING FIRE DEPARTMENT.

Kelly Speer stated she and Seth Sanders attended a meeting with the Spring Fire Department about its inaugural safety festival. She stated the event would be called Spring into Safety and would be held in Old Town Spring on March 30 from 10 am to 2 pm. Scott Seifert from the Spring Fire Department commented from the floor a similar festival in Katy is now held at Typhoon Texas after three years of growth. Tracee Evans from the Spring Fire Department commented a poster would be available to distribute by the end of the week. Kelly Speer stated Seth Sanders will get a banner to announce the event in town. No action.

11. TO DISCUSS THE ACQUISITION OF REAL PROPERTY FROM HARRIS COUNTY FOR CONSTRUCTION OF A NEW RESTROOM FACILITY ON MAIN STREET.

No action.

12. TO REVIEW AND APPROVE THE DESIGN AND CONSTRUCTION OF A RESTROOM FACILITY ON MAIN STREET.

No action.

13. TO REVIEW, DISCUSS AND TAKE ACTION ON PAYMENT AND FINANCING OPTIONS FOR THE CONSTRUCTION OF NEW RESTROOM FACILITIES.

No action.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS.

No Executive Session held.

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

17. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR SUBSEQUENT MEETINGS.

18. ADJOURNMENT.

The meeting adjourned at 9:22 am.

(SEAL)

Mike Rogers, Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. February 2019/partial March 2019 Checks list
2. March 2019 Bookkeeper's report
3. March 2019 Investment Officer's report