

Old Town Spring Improvement District



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Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

ESTABLISH QUORUM AND CALL MEETING TO ORDER

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on the **9th of April 2019** at 9:00 am at the OTSID office, 606 Spring Cypress Rd., Spring, TX 77373, inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1-President
Noel Eckberg	Position 2-Director
Dannette Mostyn	Position 3-Vice President
Kelly Speer	Position 4-Treasurer
Mike Rogers	Position 5-Secretary

All of the above Board members except Kelly Speer and Seth Sanders were present. Also present were Elisabeth Meehan, Lana Williams, Sue Mallott, Adam Tabak, Landon Reed, Alvin McKnight and Clarence Williams.

1. CALL MEETING TO ORDER.

The meeting was called to order at 9:00 am.

2. TO RECEIVE PUBLIC COMMENT.

Lana Williams commented to say the Spring Safety Fest was great and brought people who had never been to Old Town Spring.

Elisabeth Meehan commented a Spring ISD representative emailed to ask if March 28, 2020 would work as a Saturday for its 3rd annual fun run through Old Town Spring.

Alvin McKnight commented the Spring Masonic Lodge would host its car show on April 20, 2019.

3. TO APPROVE MINUTES FROM PREVIOUS MEETING(S).

A motion was made by Noel Eckberg to approve the March 12 meeting minutes as presented. The motion was seconded by Mike Rogers. The motion carried.

4. TO PAY THE DISTRICT'S BILLS.

The Board reviewed the March bills and new April bills received. Mike Rogers pointed out the bill for Bega Construction for the design and survey of the new restroom. Mike Rogers stated he's not happy with the cost and asked for updates on the timetable for the restroom. Seth Sanders was not in attendance at the meeting for the discussion of the Bega bill and related items for the new restroom as the contact person with Bega Construction. A motion was made by Mike Rogers to approve the bills as presented. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #1)

5. TO RECEIVE THE BOOKKEEPER'S REPORT.

The Board reviewed the Bookkeeper's report with numbers at the end of the 2018-2019 fiscal year. Mike Rogers stated the 2018-2019 fiscal year total was \$37,361.26 less than the 2017-2018, which was \$60,999.54 higher than the 2016-2017 fiscal year. A motion was made by Mike Rogers to accept the Bookkeeper's report. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #2)

5. TO RECEIVE THE INVESTMENT OFFICER'S REPORT.

Elisabeth Meehan stated the TexPool account received \$319.76 in interest in March. A motion was made by Mike Rogers to accept the Investment officer's report. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #3)

6. TO RECEIVE THE QUARTERLY VISITORS BUREAU REPORT.

Elisabeth Meehan stated visitors to the Spring Historical Museum and Spring Visitors Bureau totaled 364 in January, 354 in February and 361 in March, with the majority visiting from Houston and other parts of Texas. She added visitors from outside the US came to Old Town Spring from Venezuela, the UK, the Philippines, Brazil, Peru, Japan, Romania, Germany and Ireland. Elisabeth Meehan stated giveaway items including maps, coupons, and pens and crayons with the website were given to participants in the Spring ISD fun run and the Spring into Safety Festival in March. A motion was made by Mike Rogers to accept the Visitors Bureau report. The motion was seconded by Noel Eckberg. The motion carried. (SEE ATTACHMENT #4)

7. TO APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT.

Mike Rogers stated there are potholes in the parking lot and street in Preservation Park that require asphalt repairs. Mike Rogers stated the Board should get bids for asphalt and repairs. A motion was made by Mike Rogers to set a budget of \$4,500 to address the needed repairs. The motion was seconded by Noel Eckberg. The motion carried.

8. TO APPROVE BEAUTIFICATION PROJECTS WITHIN THE DISTRICT.

No action.

9. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE PURCHASE OF RADIO, TV AND PRINT ADVERTISING FOR THE DISTRICT.

No action.

10. TO DISCUSS THE ACQUISITION OF REAL PROPERTY FROM HARRIS COUNTY FOR CONSTRUCTION OF A NEW RESTROOM FACILITY ON MAIN STREET.

Landon Reed from Harris County stated Seth Sanders, who was not in attendance today, would be meeting with a representative of Harris County. No action.

11. TO REVIEW AND APPROVE THE DESIGN AND CONSTRUCTION OF A RESTROOM FACILITY ON MAIN STREET.

No action.

12. TO REVIEW, DISCUSS AND TAKE ACTION ON PAYMENT AND FINANCING OPTIONS FOR THE CONSTRUCTION OF NEW RESTROOM FACILITIES.

No action.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS.

No Executive Session held for items 14-16.

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

17. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR SUBSEQUENT MEETINGS.

To be emailed prior to the May meeting.

18. ADJOURNMENT.

The meeting was adjourned at 9:22 am.

(SEAL)

Mike Rogers, Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. March 2019/partial April 2019 Checks list
2. April 2019 Bookkeeper's report
3. April 2019 Investment Officer's report
4. April 2019 Q1 Visitors Bureau report