

Old Town Spring Improvement District



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Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

ESTABLISH QUORUM AND CALL MEETING TO ORDER

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on **Tuesday the 11th of February, 2020 at 10 am** at the District office at 606 Spring Cypress Rd, Spring, TX 77373, inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1-President
Noel Eckberg	Position 2-Director
Dannette Mostyn	Position 3-Vice President
Kelly Speer	Position 4-Treasurer
Mike Rogers	Position 5-Secretary

All of the above Board members except Noel Eckberg were present. Also present were Clarence Williams, Kent Clingerman, Lana Williams, Mary Middlebrook, Adam Tabak, Sue Mallott and Elisabeth Meehan.

1. CALL MEETING TO ORDER

The meeting was called to order at 10:08 am.

2. TO RECEIVE PUBLIC COMMENT

No comments.

3. TO APPROVE MINUTES FROM PREVIOUS MEETING(S)

A motion was made by Mike Rogers to approve the January 2020 meeting minutes as presented. The motion was seconded by Kelly Speer. The motion carried.

4. TO PAY THE DISTRICT'S BILLS

A motion was made by Kelly Speer to approve the District's bills as presented. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #1)

5. TO RECEIVE THE BOOKKEEPER'S REPORT

Kelly Speer stated the sales tax revenue for January was \$25,752.54 and the total in Wells Fargo was \$42,501.93. A motion was made by Kelly Speer to accept the Bookkeeper's report. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #2)

6. TO RECEIVE THE INVESTMENT OFFICER'S REPORT

Kelly Speer stated the interest in TexPool for January was \$283.62, making the total in the account \$209,979.56. A motion was made by Kelly Speer to approve the Investment officer's report. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #3)

7. TO APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT

The Board discussed the status of the electrical hook up to the new restroom. Mike Rogers asked about the repairs needed for the sidewalk between the museum and the Be an Angel train. Seth Sanders stated the Board approved a budget of \$1,000 for sidewalk repairs. No action.

8. TO DISCUSS BEAUTIFICATION PROJECTS WITHIN THE DISTRICT

No action.

9. TO REVIEW, DISCUSS AND TAKE ACTION ON WASTE MANAGEMENT AND RECYCLING WITHIN THE DISTRICT

The Board reviewed the bid from Nexus for waste management in the District for \$115 a month. A motion was made by Mike Rogers to move forward with ending the District's account with Waste Management and opening an account with Nexus as soon as possible. The motion was seconded by Kelly Speer. The motion carried. (SEE ATTACHMENT #4)

10. TO REVIEW, DISCUSS AND TAKE ACTION ON THE SPRING INTO SAFETY EVENT

Seth Sanders stated the Spring into Safety event in Old Town Spring will be on March 21 from 12 pm to 4 pm. He added Harris County indicated they would like to have a movie night connected to the event. Kelly Speer asked if the Spring Historical Museum is ok with hosting it in their parking lot and suggested compensating them for lost parking lot donations. Sue Mallott commented from the floor to say she will ask the historical society for the amount of parking donations for Saturdays. Seth Sanders stated the movie night would be in the field with Harris County bringing in the equipment and free snacks for visitors. A motion was made by Kelly Speer to approve the purchase of goodie bags and crayons for the Spring into Safety event. The motion was seconded by Mike Rogers. The motion carried.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON A FARMER'S MARKET IN OLD TOWN SPRING

Mary Middlebrook commented from the floor her company would like to bring a farmer's market to Old Town Spring on Friday nights to increase traffic later in the evening. She added vendors could donate to the museum to compensate for parking donations. Seth Sanders stated he thinks Fridays would be a good time for a market. Mike Rogers stated Harris County could also bring in more movie nights to correspond with the farmer's market. Seth Sanders stated the maintenance employees could lock off the parking lot prior to the event to make space for vendors. A motion was made by Mike Rogers to enter into collaboration with Family Fun Houston to operate a farmer's market in Old Town Spring. The motion was seconded by Dannette Mostyn. The motion carried. A motion was made by Kelly Speer to allocate money to the Spring Historical Museum for use of the museum parking lot during the run of the farmer's market if it's held there. The motion was seconded by Dannette Mostyn. The motion carried.

12. TO MODIFY THE DISTRICT'S 2020-2021 BUDGET

Kelly Speer asked if the Board wanted to hold a special budget meeting. Seth Sanders suggested having the meeting on February 25. A motion was made by Kelly Speer to have a 2020-2021 budget meeting on February 25 at 10 am. The motion was seconded by Dannette Mostyn. The motion carried.

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS

The Board went into Executive Session at 10:53 am.

The Board resumed into regular session at 11:18 am.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS

16. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR SUBSEQUENT MEETINGS
The Board will meet on February 25 to discuss the 2020-2021 budget.

17. ADJOURNMENT

The Board adjourned the meeting at 11:19 am.

(SEAL)

Mike Rogers, Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. January 2020 Checks list
2. February 2020 Bookkeeper's report
3. February 2020 Investment Officer's report
4. Nexus Disposal bid