

Old Town Spring Improvement District



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Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

ESTABLISH QUORUM AND CALL MEETING TO ORDER

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on **Tuesday, June 16th at 10 am** at the Hochzeit Hall at 427 Gentry St, Spring, TX 77373, inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1-President
Noel Eckberg	Position 2-Director
Dannette Mostyn	Position 3-Vice President
Kelly Speer	Position 4-Treasurer
Mike Rogers	Position 5-Secretary

All of the above Board members except Noel Eckberg were present. Also present were Adam Tabak, Clarence Williams, Sue Mallott, Elisabeth Meehan, Kent Clingerman, Alvin McKnight, Tracee Evans, Damon Henrichs, and Susan Mathis.

1. CALL MEETING TO ORDER

The meeting was called to order at 10:00 am.

2. TO RECEIVE PUBLIC COMMENT

No comments.

3. TO APPROVE MINUTES FROM PREVIOUS MEETING(S)

A motion was made by Kelly Speer to approve the minutes from the April meeting as presented. The motion was seconded by Dannette Mostyn. The motion carried.

4. TO PAY THE DISTRICT'S BILLS

A motion was made by Mike Rogers to approve and pay the District's bills. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #1)

5. TO RECEIVE THE BOOKKEEPER'S REPORT

Kelly Speer presented the May and June Bookkeeper's reports and stated the April revenue was \$16,821.80 and the May revenue was \$17,283.58. Mike Rogers asked for the amount in Wells Fargo. Kelly Speer stated it was currently \$48,818.85. A motion was made by Mike Rogers to accept the Bookkeeper's report as presented. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #2)

6. TO RECEIVE THE INVESTMENT OFFICER'S REPORT

Kelly Speer stated the April interest in TexPool was \$78.73 and the May interest was \$47.98, making the total in TexPool \$210,550.87. A motion was made by Kelly Speer to accept the Investment Officer's report as presented. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #3)

7. TO REVIEW, DISCUSS AND TAKE ACTION ON THE DISTRICT'S 2020 INVESTMENT POLICY

A motion was made by Mike Rogers to appoint Kelly Speer as the District's investment officer. The motion was seconded by Dannette Mostyn. The motion carried.

A motion was made by Mike Rogers to adopt the investment policy as presented. The motion was seconded by Dannette Mostyn. The motion carried.

8. TO REVIEW AND DISCUSS THE DISTRICT'S SIGNAGE

Kelly Speer stated this item was originally brought up to discuss event organizers hanging signs between the Old Town Spring signs at the point in front of the museum. Kelly Speer suggested discussing different sign options past the area. Mike Rogers suggested the idea of a community bulletin board. Seth Sanders stated it would be a good idea to find a different place to hang a sign. Kelly Speer suggested signs on both sides of the museum. No action.

9. TO APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT

Seth Sanders stated the grinder pump at the new Main St restroom burned out and he will check the status of the new pump. Seth Sanders added the restroom construction relied on electricity from the Spotted Pony and asked about reimbursing the owner of the business. A motion was made by Mike Rogers to reimburse the Spotted Pony \$100 for the use of electricity during the construction of the new restroom. The motion was seconded by Dannette Mostyn. The motion carried.

10. TO DISCUSS BEAUTIFICATION PROJECTS WITHIN THE DISTRICT

Mike Rogers asked about the benches for the area around the new restroom. Kelly Speer said the third bench would be on the side of the restroom building. Seth Sanders stated he asked Eliseo Campos to replace timber by the Main street restroom. Elisabeth Meehan stated the flags at the museum have been replaced with new flags. No action.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON MARKETING AND ADVERTISING FOR THE DISTRICT

Seth Sanders asked the Board members for their thoughts on running the current District ad through July. Mike Rogers asked if the ad could run before the 4th of July weekend. Seth Sanders stated the ad can start running again as soon as June 22. The Board received a comment from the audience asking where the ads run on TV. Seth Sanders responded the ads run on cable television and invited Tracee Evans from the Spring Fire Department to comment. Tracee Evans commented Comcast bases ad costs for different regions and divides ads between channels including HGTV, the Food Network and ESPN, allowing them to be shown to different demographic groups. A motion was made by Kelly Speer to spend \$10,000 for the District's ad beginning on June 22 for one month. The motion was seconded by Dannette Mostyn. The motion carried.

12. TO REVIEW AND DISCUSS LIGHTING AND LAMPPOSTS WITHIN THE DISTRICT
Elisabeth Meehan stated a number of lamp posts in town have their power source turned off by the individual lamp post owners. Elisabeth Meehan added the District's maintenance staff can make repairs to the lamp posts but can't turn on their power from the outside. Mike Rogers asked about the possibility of converting to solar power and bulbs. Seth Sanders asked Mike Rogers to research that possibility with the District's electrician Ken Balloun. No action.

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS

The Board convened into Executive Session at 10:27 am.

The Board reconvened into the regular session at 10:50 am. No action.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS

15. TO REVIEW, DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, RETENTION, AND HIRING OR TERMINATION OF DISTRICT EMPLOYEES

16. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR SUBSEQUENT MEETINGS

Real estate matters and a discussion of potential future events will be added to the July agenda.

17. ADJOURNMENT

The meeting was adjourned at 10:59 am.

(SEAL)

Mike Rogers, Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. April/May 2020 Checks list
2. May/June 2020 Bookkeeper's reports
3. May/June 2020 Investment Officer's reports