

Old Town Spring Improvement District



P.O. Box 1952 * Spring, Texas 77383 * (281) 288-8177 * oldtownspringshopping.com * cjoinder@otsid.org

Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on Tuesday, April 15, 2025, at 10:00 am at 26501 Border St. Immanuel Church of Spring inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1 – President
	Position 2 – Director at Large
Dannette Mostyn	Position 3 – Vice President
Anne Morrow	Position 4 – Treasurer
James Sharp	Position 5 – Secretary

All current Board Members were present.

A Quorum was established.

Also attending:

Charlotte Joiner-Adm OTSID	Arlecia Thomas
John Peeler-OTSID legal counsel	Ross Schhade-Pct 3
Lana Williams-Property Owner	Kris Linberk-Pct 3
Kristen Shaw-Business owner	Russell Morse-Business Owner
Connie Ouellette-Business owner	Cristy Wunick-Business Owner
Kelly Speer- Property Owner	Ashley Pakis-Business Owner
Ursula Sledge-Business owner	Celine Gomez-Spring FD
Chris Loera-Business owner	Nickolas Atkinson-Spring FD
Clarence Williams-Property Owner	
Sue Mallott-Spring Historical Museum	

The District will consider and act on the following matters.

1. Call to Order

The meeting was called to order by President Seth Sanders at 10:03am

2. To receive public comments

2 representatives from Pct. 3 Commissioner's office gave out flyers for the Community Garden and the Butterfly Garden Volunteer Days at Dennis Johnston Park. Anyone wanting to sign up was asked to complete an application online.

Sue Mallott- Spring Historical Museum- informed the group about the Easter festivities on the Saturday before Easter at the Museum. They are having a bake sale, a rummage sale, a plant sale, and souvenirs from the Museum to purchase. They will also have crafts and story time for the kids and pictures with the Easter Bunny from 10:00 to 3:00.

Ursula Sledge stated that the Spring Preservation League is starting to plan for HFTH. They are having a meeting on Thursday.

Russell Morse of Morse Studio, an architect in the District introduced himself and told about himself and his company. He invited anyone who may need his services to contact him and he would be happy to help them.

3. To receive, discuss, and take action on the appointment of the Director for Position #2 on the Board of Directors.

No action was taken. This item is tabled until the May 8th Commissioner's Court meeting.

4. To receive, discuss, and take action on membership to the Tomball Chamber of Commerce.

Upon a motion being made by Director Anne Morrow and seconded by Director Dannette Mostyn to not renew the membership to the Tomball Chamber of Commerce until our income increased. The motion was unanimously approved.

5. To receive, discuss, and approve the District's Budget for 2025-2026.

A motion was made by Director Anne Morrow and seconded by Director Dannette Mostyn to approve the 2025-2026 budget as presented. The motion was unanimously approved.

6. To receive and approve minutes from the previous meeting(s) March 25, 2025.

A motion was made by Director Ann Morrow and seconded by Director Dannette Mostyn to approve the minutes for the March 25, 2025, Board Meeting. The motion was unanimously approved as presented.

7. To receive, discuss and approve the payment of the District's bill for March

A motion was made by Director Ann Morrow and seconded by Director Dannette Mostyn to approve the bills for March 2025. The motion was unanimously approved as presented.

8. To receive, discuss, and take action to approve the March Bookkeeper's Report, including sales tax payments details.

A motion was made by Director Ann Morrow and seconded by Director Dannette Mostyn to approve the April Bookkeeper's Report for March 2025. The motion was unanimously approved as presented. The sales tax details stated that the company hired to monitor the sales taxes found some taxes meant for OTSID and put into our account which accounted for some of the monies that OTSID received in April.

9. To receive, discuss and approve the April Investment Officer's Report in March.

A motion was made by Director Ann Morrow and seconded by Director Dannette Mostyn to approve the April Investment Officer's Report for March 2025. The motion was unanimously approved as presented.

10. To receive and discuss the Visitors Bureau Report (Quarterly Only)

Charlotte Joiner, Adm for OTSID, reported on the visitors to Old Town Spring for the first quarter of 2025.

In-State 814
Out of State 204
Total-1018

Visitors from 17 countries and 29 states.

11. To receive and discuss the updates on the results of the advertising campaigns.

Director Anne Morrow reported on the advertising campaigns.

Instagram-Up with 8-20% positive swings

Views up almost 20%

Reach up almost 8%.

Interactions up over 21%

Visits up over 48%

Follows up almost 62%.

Coffee shop was top performing FB with 3k view and reach, 76 interactions, 3 comments and 13 shares.

Real for IG about spending the day in OTS was top for IG with 3400 + views, 2444 reach, 229 interactions, 178 likes, 6 comments, 31 shares and 14 save Wahoo.

Lowest FB was "How did you discover OTS" but still had some engagement with 217 views and 4 reactions.

Lowest IG was "Hello Spring" at 273 views but had 16 likes so still positive for lower views.

12. To review and approve repairs/purchases required by the District's facilities, buildings, and equipment.

No Action Taken

13. To review, discuss and take action on beautification projects within the District.

Director Seth Sanders stated that the flower bed at the front of the Museum had been repaired, and new plants planted. The flags have been replaced after the rope was repaired.

14. To review, discuss and take action on lamp posts, including repairs

No Action taken.

15. To receive a report from the Harris County Commissioner Precinct 3's office including a report concerning street improvements in Old Town Spring

No one from the Commissioner's Office was present but Director Seth Sanders stated that he had talked to several people in the Commissioner's office and all stated that they were aware of the Home for the Holidays deadline and it is written in the contracts that the work had to be completed by September or there would be a daily penalty. So, all stated that the work should start in June/July and be finished in September.

- 16. To meet in Closed Session pursuant to Government Code §551.072 to deliberate deliberate regarding real estate matters.**

No Action Taken

- 17. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**

The Board went into the closed session at 10:18 and came out of closed session at 10:20.

- 18. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board went into closed session at 10:18 and came out of closes session at 10:20.

- 19. To meet in Closed Session pursuant to Government Code §551.089 to deliberate regarding security assessments or deployments relating to information resources technology, network security information, or the deployment, or specific occasions for implementation, security personnel, critical infrastructure, or specific devices.**

No Action Taken

- 20. To review, discuss and take action on District personnel matters, compensation, retention, and hiring or termination of District employees.**

The Board of Directors accepted the resignation of Adm. Charlotte Joiner for an end date April 30, 2025. Upon a motion made by Director Anne Morrow and seconded by Director Dannette Mostyn, the Board unanimously approved the hiring of Arlecia Thomas as the new administrator of OTSID.

- 21. To review and act on real estate matters, including but not limited to purchase, sale, lease, utilities, encumbrances, easements, and other matters related to real property transactions.**

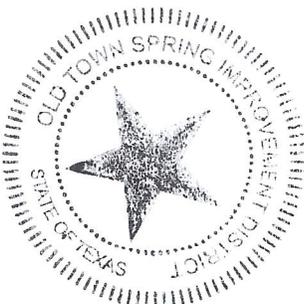
No Action Taken

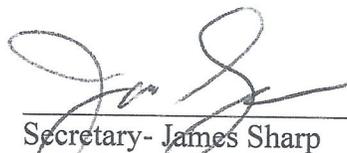
- 22. To review and discuss items to be placed on the agenda for the subsequent meetings.**

Appointment of new director

- 23. Adjournment.**

The meeting was adjourned at 10:22am




Secretary- James Sharp


Prepared by Charlotte Joiner
OTSID Office Administrator