

**Minutes of the Regular Monthly Meeting
Of
Old Town Spring Improvement District
Board of Directors**

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on Tuesday, **December 14th, 2021** at 10 am at 427 Gentry St inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1 – President
Effie Stees	Position 2 – Director at Large
Dannette Mostyn	Position 3 – Vice President
Kelly Speer	Position 4 – Treasurer
Anne Morrow	Position 5 – Secretary

All of the above Board members except Effie Stees were present. Also present were Elisabeth Meehan, Lana Williams, Sue Mallott, Clarence Williams and John Peeler.

1. CALL TO ORDER

The meeting was called to order at 10 am.

2. TO RECEIVE PUBLIC COMMENT

Elisabeth Meehan read a message from Tracee Evans who asked about hosting Spring into Safety in April 2022 and bringing life flight helicopters for the event.

3. TO APPROVE MINUTES FROM PREVIOUS MEETINGS

A motion was made by Kelly Speer to accept the minutes as presented. The motion was seconded by Anne Morrow. The motion carried.

4. TO PAY THE DISTRICT'S BILLS

Kelly Speer stated the Board might want to pull \$10,000 out of TexPool to Wells Fargo. Seth Sanders said to wait until January if needed. Elisabeth Meehan listed the November expenditures including Home for the Holidays entertainment, decorations and advertising. A motion was made by Kelly Speer to pay the District's bills. The motion was seconded by Anne Morrow. The motion carried. (SEE ATTACHMENT #1)

5. TO RECEIVE THE BOOKKEEPER'S REPORT

Kelly Speer stated the revenue for November was \$35,248.35. A motion was made by Kelly Speer to accept the Bookkeeper's report. The motion was seconded by Anne Morrow. The motion carried. (SEE ATTACHMENT #2)

6. TO RECEIVE THE INVESTMENT OFFICER'S REPORT

Kelly Speer stated the interest in TexPool was \$4.86. Kelly Speer stated the total in TexPool is currently \$155,781.90. A motion was made by Kelly Speer to accept the Investment officer's report. The motion was seconded by Anne Morrow. The motion carried. (SEE ATTACHMENT #3)

7. TO REVIEW AND DISCUSS UPCOMING EVENTS WITHIN THE DISTRICT INCLUDING BUT NOT LIMITED TO HOME FOR THE HOLIDAYS AND TAKE ANY NECESSARY ACTION ON SAME

The Board decided to discuss Home for the Holidays 2022 at the next Board meeting. No action.

8. TO REVIEW AND APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT

Seth Sanders stated Eliseo Campos fixed a leak in Preservation Park and a fallen lamp post on Main St. Seth Sanders added Eliseo Campos can take down a falling tree behind Lynn's Table in Preservation Park. No action.

9. TO REVIEW AND DISCUSS BEAUTIFICATION PROJECTS WITHIN THE DISTRICT

The District's maintenance staff will be asked to trim Mexican heather at the front of town. No action.

10. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING NOTIFICATION TO SHOP AND LAND OWNERS REGARDING LAMP POST OPERATIONS.

Kelly Speer stated the landowners bought the lamp posts maintained by the District. Elisabeth Meehan stated power is turned off inside the buildings at several lamp posts. Seth Sanders stated the District should send a letter to landowners and shop owners regarding lamp posts and keeping the lights on at night. No action.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON LAMP POST REPAIRS.

Seth Sanders stated he received an estimate of \$3,500 from Eliseo Campos to repair lamp posts in town. Seth Sanders suggested waiting on the next meeting to take action. No action.

12. TO REVIEW, DISCUSS AND TAKE ACTION ON MARKETING AND ADVERTISING FOR THE DISTRICT

Kelly Speer stated Hallaron wants to report on the numbers for October, November and December ads in February. No action.

13. TO RECEIVE A REPORT FROM THE COUNTY COMMISSIONER'S OFFICE

No report.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS

No Executive Session held.

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS

17. TO REVIEW, DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, RETENTION, AND HIRING OR TERMINATION OF DISTRICT EMPLOYEES

No action.

18. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR THE SUBSEQUENT MEETINGS

Home for the Holidays 2022

19. ADJOURNMENT

The meeting was adjourned at 10:20 am.

(SEAL)

Anne Morrow, Board Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. November 2021 Checks list
2. December 2021 Bookkeeper's report
3. December 2021 Investment Officer's report