

Old Town Spring Improvement District

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Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on Tuesday, **June 8, 2021** at 10 am at 427 Gentry St inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1 – President
Effie Stees	Position 2 – Director at Large
Dannette Mostyn	Position 3 – Vice President
Kelly Speer	Position 4 – Treasurer
Anne Morrow	Position 5 – Secretary

All of the above Board members were present. Also present were John Peeler, Clarence Williams, Elisabeth Meehan and Kent Clingerman.

1. CALL TO ORDER

The meeting was called to order at 10 am.

2. ROLL CALL AND ESTABLISH QUORUM

Quorum was established.

3. TO ADMINISTER OATH OF OFFICE TO NEWLY APPOINTED DIRECTOR

Elisabeth Meehan administered the oath of office to appointed director for Position 2 Effie Stees.

4. TO ELECT DISTRICT OFFICERS

No action.

5. TO RECEIVE PUBLIC COMMENT

No comments.

6. TO APPROVE MINUTES FROM PREVIOUS MEETINGS

Dannette Mostyn pointed out a misspelled last name to be corrected. A motion was made by Kelly Speer to approve the minutes of the May meeting. The motion was seconded by Dannette Mostyn. The motion carried.

7. TO PAY THE DISTRICT'S BILLS

Elisabeth Meehan pointed out the payments made for advertising, a reimbursement for Seth Sanders with submitted invoice for the restroom pump repair, and the payment for the hand dryers for the Main St restrooms. A motion was made by Kelly Speer to approve the District's bills. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #1)

8. TO RECEIVE THE BOOKKEEPER'S REPORT

Kelly Speer stated the revenue for May was \$35,812.38 and the total in Wells Fargo at the start of the month was \$87,792.29. A motion was made by Kelly Speer to approve the Bookkeeper's report. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #2)

9. TO RECEIVE THE INVESTMENT OFFICER'S REPORT

Kelly Speer stated the total in TexPool is \$155,761.81 with the May interest of \$1.25. A motion was made by Kelly Speer to approve the Investment officer's report. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #3)

10. TO REVIEW AND APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT

Kelly Speer proposed removing the paper towels in the museum and field restroom and replacing them with the same hand dryer units as the Main St restroom. A motion was made by Kelly Speer to allocate a budget of \$5,000 to install hand dryers in the museum and field restrooms. The motion was seconded by Dannette Mostyn. The motion carried.

Seth Sanders stated he would discuss the fallen pole by the museum and the roof over the maintenance shed with Eliseo Campos.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON SECURITY AT PRESERVATION PARK AND OTHER DISTRICT FACILITIES

Seth Sanders stated all of the options he found were too expensive. Dannette Mostyn stated using Nest cameras with wifi would be \$120 a year. No action.

12. TO REVIEW AND DISCUSS BEAUTIFICATION PROJECTS WITHIN THE DISTRICT

Kelly Speer asked Kent Clingerman about Harris County possibly marking parking spots on the streets. No action.

13. TO REVIEW, DISCUSS AND TAKE ACTION ON MARKETING AND ADVERTISING FOR THE DISTRICT

Kelly Speer asked the Board about airing more commercials. Seth Sanders suggested allocating \$10,000 for each next month and then holding off on ads until late September. A motion was made by Kelly Speer to allocate \$10,000 for June and \$10,000 for July for TV advertising. The motion was seconded by Dannette Mostyn. The motion carried.

14. TO REVIEW, DISCUSS AND TAKE ACTION ON THE DISTRICT'S WEBSITE

No action.

15. TO RECEIVE A REPORT FROM THE COUNTY COMMISSIONER'S OFFICE

Kent Clingerman stated he hoped to speak with the Fire Department about their plans for the old Spring fire station and welcomed Effie Stees to the Board.

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS

The meeting convened into executive session at 10:37 am.

The meeting reconvened into regular session at 10:48 am.

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS

18. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS

19. TO REVIEW, DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, RETENTION, AND HIRING OR TERMINATION OF DISTRICT EMPLOYEES

20. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR THE SUBSEQUENT MEETINGS

21. ADJOURNMENT

The meeting was adjourned at 10:53 am.

(SEAL)

Anne Morrow, Board Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. May 2021 Checks list
2. June 2021 Bookkeeper's report
3. June 2021 Investment Officer's report