

# Old Town Spring Improvement District

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## **Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors**

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on **Tuesday, May 11, 2021 at 10 am** at 427 Gentry St inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1 – President
	Position 2 – Director at Large
Dannette Mostyn	Position 3 – Vice President
Kelly Speer	Position 4 – Treasurer
Anne Morrow	Position 5 – Secretary

All of the above Board members were present. Also present were Elisabeth Meehan, Alix Attaway, Cole Attaway, Eric Hardeman, Clarence Williams, Adam Tabak, Kent Clingerman and Jay Mathis.

### **1. CALL TO ORDER**

The meeting was called to order at 10:00 am.

### **2. ROLL CALL AND ESTABLISH QUORUM**

Quorum was established.

### **3. TO RECEIVE PUBLIC COMMENT**

Cole Attaway commented to introduce himself and Alix Attaway from the British Market and commented he hoped to help out with issues such as parking and web traffic.

### **4. TO APPROVE MINUTES FROM PREVIOUS MEETINGS**

A motion was made by Kelly Speer to approve the April minutes as presented. The motion was seconded by Anne Morrow. The motion carried.

### **5. TO PAY THE DISTRICT'S BILLS**

A motion was made by Kelly Speer to pay the District's bills. The motion was seconded by Anne Morrow. The motion carried. (SEE ATTACHMENT #1)

### **6. TO RECEIVE THE BOOKKEEPER'S REPORT**

Kelly Speer stated the sales tax revenue for April was \$23,696.71 and the total in Wells Fargo at the start of the month was \$80,663.43. Kelly Speer added the April sales revenue was up compared to April 2020. A motion was made by Kelly Speer to accept the Bookkeeper's report as presented. The motion was seconded by Anne Morrow. The motion carried. (SEE ATTACHMENT #2)

7. TO RECEIVE THE INVESTMENT OFFICER'S REPORT

Kelly Speer stated the interest in April for TexPool was \$1.69, making the total in TexPool \$155,760.56. A motion was made by Kelly Speer to accept the Investment officer's report. The motion was seconded by Dannette Mostyn. The motion carried. (SEE ATTACHMENT #3)

8. TO APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT

Seth Sanders stated the maintenance staff informed him of leaks in the District's tool shed container in the field. A motion was made by Kelly Speer to budget \$1,500 for repairs for the tool shed's roof. The motion was seconded by Dannette Mostyn. The motion carried.

9. TO REVIEW, DISCUSS AND TAKE ACTION ON SECURITY AT PRESERVATION PARK AND OTHER DISTRICT FACILITIES

Seth Sanders stated he found another camera company but doesn't have the numbers to compare yet. No action.

10. TO REVIEW AND DISCUSS BEAUTIFICATION PROJECTS WITHIN THE DISTRICT

No action.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON MARKETING AND ADVERTISING FOR THE DISTRICT

Kelly Speer stated TV advertising is currently airing and the marketing team is working on improving the website. No action.

12. TO RECEIVE A REPORT FROM THE COUNTY COMMISSIONER'S OFFICE

Kent Clingerman stated the commissioner's court voted unanimously on April 13, 2021 to fill the appointment for Position 2. He reported Ethel Stees will serve as a Board Director in Position 2 through January 31, 2022, with a start date of April 14, 2021.

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS

The Board convened into Executive Session at 10:34 am.

The Board reconvened into regular session at 10:58 am.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS

15. TO REVIEW, DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, RETENTION, AND HIRING OR TERMINATION OF DISTRICT EMPLOYEES

16. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR THE SUBSEQUENT MEETINGS

Oath of office for the new Board Director, discussion of real property and discussion of the website will be on the next agenda.

17. ADJOURNMENT

The meeting was adjourned at 11:00 am.

(SEAL)

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Anne Morrow, Board Secretary

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Prepared by Elisabeth Meehan  
OTSID Office Administrator

ATTACHMENTS:

1. April 2021 Checks list
2. May 2021 Bookkeeper's report
3. May 2021 Investment Officer's report