

Old Town Spring Improvement District



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**Minutes of the Regular Monthly Meeting
Of
Old Town Spring Improvement District
Board of Directors**

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on Tuesday, November 19, 2024, at 10 am at 26501 Border St. Immanuel Church of Spring inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

- | | |
|-----------------|--------------------------------|
| Seth Sanders | Position 1 – President |
| | Position 2 – Director at Large |
| Dannette Mostyn | Position 3 – Vice President |
| Kelly Speer | Position 4 – Treasurer |
| Anne Morrow | Position 5 – Secretary |

All current Board Members were present

A Quorum was established.

Also attending:

- | | |
|---|----------------------------------|
| Charlotte Joiner-Adm. OTSID | M. Baimbridge-Masonic Lodge |
| Logan Cooke-Business Owner | John Peeler- OTSID Legal Counsel |
| Deidra Cooke- Business Owner | <i>(did not sign in)</i> |
| Zeugma Art Bites-Business Owner | |
| Lana Williams- Resident | |
| Rev. Phil Brown-Emmanuel Church of Spring | |
| James Sharp-Resident | |
| Sue Mallott-Spring Historical Museum | |
| Vance Fellers- Vender | |
| Clarence Williams-Property Owner | |

The District will consider and act upon the following matters:

1. Call to Order

The meeting was called to order at 10:00am by President Seth Sanders

2. To receive public comments.

Charlotte Joiner -OTSID Admin. Thanked Clarence Williams (SPL) for the Christmas banners on the lampposts.

Logan Cooke-asked about traffic cameras in town. He wants to discuss cameras with license plate capabilities for the town. Clarence Williams commented on bringing a truck or car to town with cameras to identify possible robbery suspects that have Wi-Fi capabilities. Also talked about the controversy of his playing his music too loud at night.

Clarence Williams and Director Anne Morrow talked about the Old Town Spring sign at Wells Fargo/I-45. Possibly asking people to make suggestions or design possibilities for the new sign to go up there after the Home for the Holidays sign comes down. There was also a discussion about lighting it with solar power.

3. To receive, discuss and take action on restroom issues with the county Commissioner's Office:

No Action taken

4. To canvass the results of the November 5, 2024, election

John Peeler, OTSID Legal Counsel- read the results of the November 5 election. The winners were James Sharp and Anne Morrow. James Sharp-19 votes, Christine Rogers-14 votes in Position 4 race. Anne Morrow-26 votes, Clarence Williams-6 votes in Position 5 race.

Upon a motion made by Director Anne Morrow and seconded by Director Kelly Speer, the Board unanimously voted to approve the results of the election.

5. To receive and approve minute from prior meeting(s)-October 15, 2024.

Upon a motion made by Director Anne Morrow to approve October 15, 2024, minutes and seconded by Director Kelly Speer, the motion was unanimously approved as presented.

6. To pay the District's bills for October

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow to approve the payment of bills for October as presented. The motion was unanimously approved.

7. To receive the October Bookkeeper's Report:

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow to approve the October Bookkeeper's report as presented. It was unanimous.

8. To receive the October Investment Officer's Report.

Upon a motion made by Director Kelly Speer and seconded by Director Anne Morrow to approve the October Investment Report as presented. The vote was unanimous.

9. To receive and discuss the Visitors Bureau Report and take any action.

No Action Taken quarterly only

10. To receive and act to approve Covered Applications and Prohibited Technology Policy based upon model policy developed by Texas Department of information Resources.

Upon a motion made by Director Anne Morrow and seconded by Director Kelly Speer, the Board unanimously voted to approve the adoption of the model policy developed by the Texas Department of Information and to have Prime ITS to check OTSID computers and make sure they are in compliance.

11. To receive and discuss the updates on the results of the advertising campaigns.

Director Anne Morrow gave an update on the advertising. She talked about the Christmas ads that are new and starting to stream.

The streaming results were 41, 863 impressions delivered, 332 hours spent interacting with the videos, 95% of our impressions were viewed in full, and our costs per completed view was 3.7 cents.

12. To review and approve repairs/purchases required by the District's facilities, buildings, and equipment.

No Action Taken

13. To review, discuss and take action on beautification projects within the District.

No Action Taken

14. To review, discuss and take action on lamp posts, including repairs

No Action Taken

15. To receive suggestions concerning Home for the Holidays advertising and decorations.

Vance Fellers-Visitors Guide of OTS – talked about the lighting contest scheduled for December 5. He has 5 judges from outside of OTS and the results will be given at the December 17 Board Meeting.

16. To meet in Closed Session pursuant to Government Code §551.072 to deliberate the purchase, exchange, lease, or value of real property.

No. Action Taken.

17. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

No Action Taken

18. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No Action Taken

19. To meet in Closed Session pursuant to Government Code §551.089 to deliberate regarding security assessments or deployments relating to information resources technology, network security information, or the deployment, or specific occasions for implementation, security personnel, critical infrastructure, or specific devices.

No action was taken.

20. To review, discuss and take action on District personnel matters, compensation, retention, and hiring or termination of District employees.

No Action Taken

21. To review and act on real estate matters, including but not limited to purchase, sale, lease, utilities, encumbrances, easements, and other matters related to reality. property transactions

No Action Taken.

22. To discuss items to be placed on the agenda for the subsequent meetings.

Security issues in town-cameras? Signs? Costs?

23. Adjournment.

The meeting was adjourned at 10:42am.

(SEAL)



Anne Morrow

Anne Morrow, Secretary

Charlotte Joiner

Prepared by Charlotte Joiner
OTSID Office Administrator