

# Old Town Spring Improvement District

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## Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on Tuesday, **October 12, 2021** at 10 am at 427 Gentry St inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1 – President
Effie Stees	Position 2 – Director at Large
Dannette Mostyn	Position 3 – Vice President
Kelly Speer	Position 4 – Treasurer
Anne Morrow	Position 5 – Secretary

All of the above Board members except Dannette Mostyn were present. Also present were John Peeler, Lana Williams, Elisabeth Meehan, Mikel Roberts, Sue Mallott, Tracee Evans and Clarence Williams.

### 1. CALL TO ORDER

The meeting was called to order at 10:00 am.

### 2. ROLL CALL AND ESTABLISH QUORUM

Quorum was established.

### 3. TO RECEIVE PUBLIC COMMENT

Sue Mallott commented about the new development by the warehouses and a flooding issue. Clarence Williams commented there is a retention pond on Border St near the train track and the area of the development.

Tracee Evans commented the Spring into Safety event on the previous weekend went well.

### 4. TO APPROVE MINUTES FROM PREVIOUS MEETINGS

A motion was made by Kelly Speer to approve the September minutes. The motion was seconded by Anne Morrow. The motion carried.

### 5. TO PAY THE DISTRICT'S BILLS

Kelly Speer stated the unusual bills are the annual insurance and audit bills. A motion was made by Kelly Speer to approve payment of the District's bills. The motion was seconded by Anne Morrow. The motion carried. (SEE ATTACHMENT #1)

### 6. TO RECEIVE THE BOOKKEEPER'S REPORT

Kelly Speer stated the revenue for September was \$24,457.08. A motion was made by Kelly Speer to approve the Bookkeeper's report. The motion was seconded by Anne Morrow. The motion carried. (SEE ATTACHMENT #2)

**7. TO RECEIVE THE INVESTMENT OFFICER'S REPORT**

Kelly Speer stated the interest in TexPool for September was \$3.55, making the total in TexPool \$155,772.34. A motion was made by Kelly Speer to approve the Investment officer's report. The motion was seconded by Anne Morrow. The motion carried. (SEE ATTACHMENT #3)

**8. TO RECEIVE THE QUARTERLY VISITORS BUREAU REPORT**

Elisabeth Meehan presented the Quarterly Visitors Bureau report for July through September. She stated most visitors to the Spring Historical Museum and the Visitors Bureau were from Texas with international visitors from Honduras, Russia, Portugal, Argentina, Columbia and Venezuela. A motion was made by Kelly Speer to approve the Quarterly Visitors Bureau report. The motion carried. (SEE ATTACHMENT #4)

**9. TO REVIEW AND APPROVE REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT**

Seth Sanders stated Eliseo Campos will work on the flag pole and the tractor and the gator need repairs. Kelly Speer stated the District has already saved \$300 with the new hand dryers and the electrical cost hasn't changed. No action.

**10. TO REVIEW, DISCUSS AND TAKE ACTION ON SECURITY AT PRESERVATION PARK AND OTHER DISTRICT FACILITIES**

No action.

**11. TO REVIEW AND DISCUSS BEAUTIFICATION PROJECTS WITHIN THE DISTRICT**

No action.

**12. TO REVIEW, DISCUSS AND TAKE ACTION ON MARKETING AND ADVERTISING FOR THE DISTRICT**

Tracee Evans asked about splitting advertising costs for Spring into Safety. No action.

**13. TO RECEIVE A REPORT FROM THE COUNTY COMMISSIONER'S OFFICE**

No action.

**14. TO REVIEW AND DISCUSS UPCOMING EVENTS WITHIN THE DISTRICT INCLUDING BUT NOT LIMITED TO HOME FOR THE HOLIDAYS**

Elisabeth Meehan stated carriage rides and the balloon artist are going to be on weekends and Black Friday in November and December. Seth Sanders asked Elisabeth Meehan to confirm the tree lights. Tracee Evans stated the Spring Fire Department's fire truck will come through December on December 11<sup>th</sup>. No action.

**15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS**

No Executive Session held.

**16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS**

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS

18. TO REVIEW, DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, RETENTION, AND HIRING OR TERMINATION OF DISTRICT EMPLOYEES

19. TO DISCUSS ANY ITEMS TO BE PLACED ON THE AGENDA FOR THE SUBSEQUENT MEETINGS

Annual review of investment policy

20. ADJOURNMENT

The meeting was adjourned at 10:28 am.

(SEAL)

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Anne Morrow, Board Secretary

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Prepared by Elisabeth Meehan  
OTSID Office Administrator

ATTACHMENTS:

1. September 2021 Checks list
2. October 2021 Bookkeeper's report
3. October 2021 Investment Officer's report
4. Quarterly Visitors Bureau report