

Old Town Spring Improvement District



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Minutes of the Special Monthly Meeting Of Old Town Spring Improvement District Board of Directors

ESTABLISH QUORUM AND CALL MEETING TO ORDER

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a special meeting, open to the public, on **Friday, the 3rd of August 2018** at 9:00 am at the OTSID office, 606 Spring Cypress Rd., Spring, TX 77373, inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1-President
Noel Eckberg	Position 2-Director
Dannette Mostyn	Position 3-Vice President
Kelly Speer	Position 4-Treasurer
Mike Rogers	Position 5-Secretary

All of the above Board members except Noel Eckberg were present. Dannette Mostyn arrived at 9:19 am. Also in attendance were Clarence Williams, Kathy Coward and Elisabeth Meehan.

1. CALL MEETING TO ORDER.

The meeting was called to order at 9:07 am.

2. TO REVIEW, DISCUSS AND TAKE ACTION ON THE DESIGN AND CONSTRUCTION OF NEW RESTROOM FACILITIES.

Seth Sanders asked if the Board members had read the contract from the architect detailing the design and specs for a new restroom. Seth Sanders stated the high cost of the proposed drawing includes the electrical design and the engineering for the construction of the building. Seth Sanders added the County needs to know the information about the sewer and the planned attachment site. Adam Tabak asked if the proposal is a design or design and build spec. Seth Sanders responded the proposal is to design at least two restrooms. Adam Tabak asked if the architect gave an estimate of the cost to build a restroom. Seth Sanders stated that wasn't included. Mike Rogers stated the contract includes a \$6500 cost for engineering the slab, but the proposed building is not on a new piece of property. Seth Sanders stated he wanted to approve it, but it was a considerable cost.

A motion was made by Mike Rogers to approve the contract with the architect as presented and work to reduce the cost. The motion was seconded by Kelly Speer. The motion carried. (SEE ATTACHMENT #1)

3. TO ENGAGE AN ARCHITECT TO DESIGN NEW RESTROOM FACILITIES FOR THE DISTRICT.

Discussed in item two.

4. TO DISCUSS THE LEASE, USE OR ACQUISITION OF REAL PROPERTY FROM LARUE AND BOB WOOD FOR A NEW RESTROOM FACILITY ON PRESTON STREET.

Adam Tabak asked the Board to look over the draft of a ground lease agreement and fill in the blanks. Adam Tabak stated he needs a legal description of the area. Seth Sanders stated the Main St restroom needs to be built first, but this one should also be discussed. Mike Rogers stated he and Seth Sanders

would discuss the specifics including the location of the new Preston restroom. Mike Rogers proposed using the Main St restroom design as well. Seth Sanders stated he asked the architect if the drawings can be modified for a better price. No action.

5. TO DISCUSS THE LEASE, USE OR ACQUISITION OF REAL PROPERTY FROM HARRIS COUNTY FOR A NEW RESTROOM FACILITY ON MAIN STREET.

No action.

6. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS.

The Board went into Executive Session at 9:24 am.

The Board resumed into Regular Session at 10:04 am.

No action in regular session.

7. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

8. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

9. ADJOURNMENT.

The meeting adjourned at 10:05 am.

(SEAL)

Mike Rogers, Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. Proposal from the architect for a new restroom design