

Old Town Spring Improvement District

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Minutes of the Regular Monthly Meeting Of Old Town Spring Improvement District Board of Directors

ESTABLISH QUORUM AND CALL MEETING TO ORDER

The Board of Directors of the Old Town Spring Improvement District (OTSID) held a regular meeting, open to the public, on the **6th of June** at 9:00 am at the OTSID office, 606 Spring Cypress Rd., Spring, TX 77373, inside the boundaries of the District. The roll was called of the duly appointed/elected members of the Board, to-wit:

Seth Sanders	Position 1-President
Noel Eckberg	Position 2-Director
Dannette Mostyn	Position 3-Vice President
Kelly Speer	Position 4-Treasurer
Mike Rogers	Position 5-Secretary

All of the above Board members were present. Quorum was established. Also in attendance were Adam Tabak, Clarence Williams, David Mallott, Stacie Johnson, Joe Webb, Al McKnight, Ursula Sledge, Elisabeth Meehan and Sue Mallott.

1. CALL MEETING TO ORDER

The meeting was called to order at 9:01 am.

2. TO RECEIVE PUBLIC COMMENT.

Seth Sanders asked for any public comments from the floor. Al McKnight asked if there were any comprehensive websites with lists of events. Seth Sanders stated the District has a brand new website at oldtownspringshopping.com. Mike Rogers stated there will never be a truly comprehensive event list because anyone can come to the League and rent the field from them.

3. TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE MINUTES FROM THE MONTHLY BOARD MEETING HELD ON MAY 8, 2017.

A motion was made by Kelly Speer to accept the minutes from May 8, 2017 as presented. The motion was seconded by Dannette Mostyn. The motion carried.

4. TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE MINUTES FROM THE SPECIAL BOARD MEETING HELD ON MAY 15, 2017.

A motion was made by Kelly Speer to accept the minutes from May 15, 2017 as presented. The motion was seconded by Mike Rogers. The motion carried.

5. TO REVIEW AND TAKE ACTION TO PAY THE DISTRICT'S BILLS.

A motion was made by Mike Rogers to accept the bills as received and pay them. The motion was seconded by Kelly Speer. The motion carried.

6. TO RECEIVE AND APPROVE THE BOOKKEEPER'S REPORT.

Kelly Speer presented the Bookkeeper's report and stated the District's income for this fiscal year was less than the prior year. A motion was made by Kelly Speer to accept the Bookkeeper's report as presented. The motion was seconded by Dannette Mostyn. The motion carried.

7. TO RECEIVE AND APPROVE THE INVESTMENT OFFICER'S REPORT.

Kelly Speer presented the Investment officer's report and noted the District received \$146.85 in interest in TexPool. A motion was made by Kelly Speer to accept the Investment officer's report as presented. The motion was seconded by Dannette Mostyn. The motion carried.

8. TO RECEIVE A REPORT FROM THE ADVERTISING AND MARKETING COMMITTEE.

Kelly Speer reported the Old Town Spring commercial made by the District is going to air starting June 12 through July on Channel 13. Kelly Speer stated they will air during Jeopardy, Good Morning America and the View. She added since the ad promotes an area, Sandy Cowell from ABC reported to her the commercial may air for free during dead spots in prime time. Kelly Speer said she reserved spots for September through December, to keep the price down. Seth Sanders asked if this was a contract. Kelly Speer stated it is not, just a reservation to keep the price, and that the District can decide if it wants to use those spots or cancel their reservation. Seth Sanders stated he's worked on radio ads that will air on KTRH from times between 7 am and 7 pm beginning June 14. No action taken.

9. TO RECEIVE A REPORT FROM THE BEAUTIFICATION COMMITTEE.

Kelly Speer stated she and Noel Eckberg are still working on talking to people in town about getting permission to have the District's maintenance staff work on planting flowers in green areas. Al McKnight from the Masonic Lodge spoke from the floor and said he would keep talking to the Lodge about updating the kiosk signs they originally put up. Seth Sanders asked about the pieces of the train that the museum is trying to move. Sue Mallott spoke from the floor the museum originally wanted to put it where the Be an Angel train depot is, but they don't have that spot anymore. Sue Mallott said the Spring Historical Society is working on finding grants for their project. No action taken.

10. TO REVIEW, DISCUSS AND TAKE ACTION ON RENEWING THE LEASE OF THE BILLBOARD ON I-45.

Seth Sanders stated the Board might want to not renew the lease on the billboard. Mike Rogers stated he wants to see if there's an increase and that the District has the lease with Bill Ash until October. Adam Tabak stated making a motion by the August meeting would give the Board more than 60 days' notice to inform Bill Ash. Kelly Speer stated there's already a billboard by the bank and both are very close to Old Town Spring. Mike Rogers stated he believes they should wait until August. Item tabled until the August meeting. No action taken.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON REPAIRS REQUIRED BY THE DISTRICT'S FACILITIES, BUILDINGS AND EQUIPMENT.

The Board members used this item to discuss repairs and updates needed on District facilities and buildings. Mike Rogers stated he has not been able to get an electrician to work on the Preston restroom after they've looked at it. Seth Sanders responded he has an electrical contact who wants to speak with him and Mike Rogers. Seth Sanders and Mike Rogers will discuss the repairs with

this contact after the Board meeting. Seth Sanders stated the County is working on the poles to be put up behind the museum restroom. Kelly Speer asked about the status of the septic tanks underneath the museum restroom. Seth Sanders stated he and Landon Reed from the County spoke about the tanks prior to the meeting. Seth Sanders added Landon Reed informed him of the proper procedures to have the museum's old tanks pumped and filled. Mike Rogers asked if the deck needs to be pulled off. Seth Sanders stated it would have to be removed and the area cordoned off. No action taken.

12. TO REVIEW, DISCUSS AND TAKE ACTION ON THE PRESERVATION PARK PARKING LOT ENTRANCE NEAR GENTRY SQUARE.

Mike Rogers stated the reason the drive through gate was changed to a walkthrough gate was due to the accidents near the Gentry Square entrance. Mike Rogers suggested adding Park Here signs to guide people to parking spots. He added the District should work with the League to get signage everyone can agree on, as well as getting LED lighting for the area. Noel Eckberg pointed out the Preservation Park sign is outdated. Clarence Williams spoke again from the floor and stated a new sign is ready that he is going to install after trimming it. A motion was made by Mike Rogers to approve up to \$1,500 for signage to direct people in town for parking. The motion was seconded by Dannette Mostyn. The motion carried.

13. TO REVIEW, DISCUSS AND TAKE ACTION ON PAYMENTS TO THE SPRING PRESERVATION LEAGUE FOR THE LEASE OF PRESERVATION PARK FOR 2017-2018 FISCAL YEAR AND ANY TERM BEYOND 2018.

Item tabled.

14. TO REVIEW, DISCUSS AND TAKE ACTION FOR THE CONSTRUCTION OR INSTALLATION OF A NEW FACILITY ON LAND OWNED BY HARRIS COUNTY BETWEEN THE SPOTTED PONY AND SAM'S ANTIQUES, OR AT OTHER LOCATIONS NOT OWNED OR CONTROLLED BY THE DISTRICT.

Seth Sanders stated this item is currently in the County's hands. Landon Reed spoke from the floor and stated both groups in town, the District and the League, want the County to look at the boundaries for the bathroom. He said regardless of who builds anything, the County needs to find out the measurements of the area. Landon Reed stated after the County is done, a crew can flag off the area. He added if both groups have any agreement, they can work on it together, but both need to know the boundaries beforehand. Seth Sanders stated it was his goal to have it by year's end. Seth Sanders asked if the League was paying for it and Clarence Williams says the League would. No action taken.

15. EXECUTIVE SESSION, PURSUANT TO CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, TO DISCUSS LEGAL MATTERS DETERMINED BY DISTRICT COUNSEL WHICH PURSUANT TO THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS REQUIRES PRIVATE CONSULTATION WITH THE DISTRICT.

The Board went into Executive Session with their attorney Adam Tabak at 9:38 am.

The Board resumed regular session at 10:12 am. No motion made in regular session.

16. TO SET A DATE FOR THE JULY 2017 MEETING.

Seth Sanders stated the Board needs to have a different meeting time for July, since the first Monday is on the 4th of July. Seth Sanders asked if the second Tuesday would be a better day for the regular meeting. Adam Tabak suggested setting the next meeting for July 11 and discuss changing the regular date with an agenda item and motion at that meeting. The Board will meet for its next regular meeting on Tuesday, July 11 at 9 am.

17. ADJOURNMENT.

A motion was made by Kelly Speer to adjourn. The motion was seconded by Dannette Mostyn. The meeting adjourned at 10:18 am.

(SEAL)

Mike Rogers, Secretary

Prepared by Elisabeth Meehan
OTSID Office Administrator

ATTACHMENTS:

1. May Check Detail
3. June Bookkeeper's Report
3. June Investment Officer's Report